**AUT R&D Project 2018**

**Meeting Minutes**

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| **Group Members:**  Pan Jiayao  Chen jialing  Ye fuying  Liu yibin  **Professor:**  Yan Ke | **Meeting Date:**  **Start time:**  9th November 2018 15:00  **End time:**  9th November 2018 16:00 | **Meeting Topic/Objectives:**  Talk about the knowledge of Machine Learning (ML) and the materials we have read recommended by our professor and make a plan about what is going to do. |

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| **Present at Meeting:**  Professor Yan Ke  Pan Jiayao  Chen Jialing  Ye Fuying  Liu Yibin  **Absent:** |

**Actions from previous meeting:**

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| **Actions:**  1.Introduced the topic, mission and goals of the project.  2.Gave us some references to read to further understand our project.  3.Offered suggestions about what algorithms to consider by providing a range of choices about the algorithm.  4.Allocated tasks to us to do the first step of our project: collect the picture, prepare them and choose one language to implement  5.Q&A | **Who?**  **Yan Ke**  **Yan Ke**  **Yan Ke**  **Yan Ke**  **All members** | **Completed (Y/N):**  Y  Y  Y  Y  Y |

**Actions from this meeting:**

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| **Decisions/Actions:**  1. We showed the pictures we prepared (a total of 10 dishes, 20 pictures per dish).  2. We have raised our problems about ML, such as how to reduce the errors and improve the accuracy of recognition.  3. Professor Yan answered our questions about ML.  4. Professor Yan also recommend us some useful websites, which demonstrate the concepts of ML and provide many examples.  5. Professor Yan reminded us to prepare the proposal report and the proposal presentation. | **WHO?**  Pan and Chen  ALL  Professor Yan  Professor Yan  Professor Yan | **WHEN BY?**  1,2,3,4 15.00-15.40  5  15.40-16.00 |